



ODS Portal Manual

Project Acronym: ODS

Project Title: Open Discovery Space: “A socially powered and multilingual open learning infrastructure to boost the adoption of eLearning resources”

ODS Portal Manual

Revision: 2.0

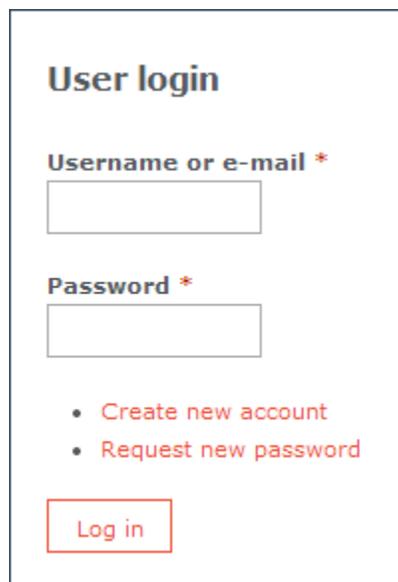


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1 USER REGISTRATION

To become an ODS Portal user you have to select “Create new account” in the window that opens when clicking on the Login in the header of the page.



The screenshot shows a "User login" form. It contains two input fields: "Username or e-mail *" and "Password *". Below the fields are two links: "Create new account" and "Request new password". At the bottom is a "Log in" button.

To the next form that you are directed you have to fill at least the required fields that are mentioned with the asterisk (*) to create your account. Fill these fields to both the Account and Personal Information tabs.

After submitting this form you will receive an e-mail to confirm your registration following the url that it includes and the instructions described.

In the new page that this link pens you have to select “Login” to admin your account details.

Account * **Personal Information ***

Username *

Spaces are allowed; punctuation is not allowed except for periods, hyphens, apostrophes, and underscores.

E-mail address *

A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.

Confirm e-mail address *

Please re-type your e-mail address to confirm it is accurate.

Password *

Password strength: _____

Confirm password *

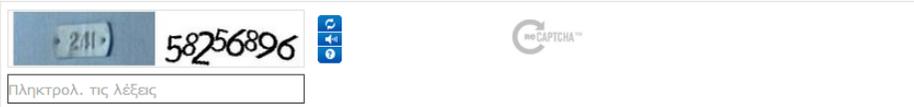
Provide a password for the new account in both fields. Password must be at least 7 characters.

[Accept Privacy Policy *](#)

[Read the privacy policy](#)

CAPTCHA

This question is for testing whether you are a human visitor and to prevent automated spam submissions.



Πληκτρολ. τις λέξεις

Account * **Personal Information ***

Name *

Member Type *

- Select a value - ▾

Organization/Institution *

Role/Position *

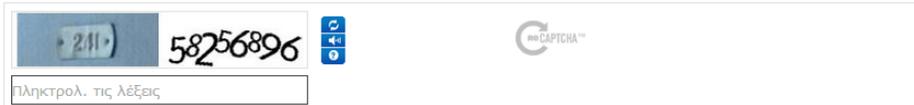
About Me

[Accept Privacy Policy *](#)

[Read the privacy policy](#)

CAPTCHA

This question is for testing whether you are a human visitor and to prevent automated spam submissions.

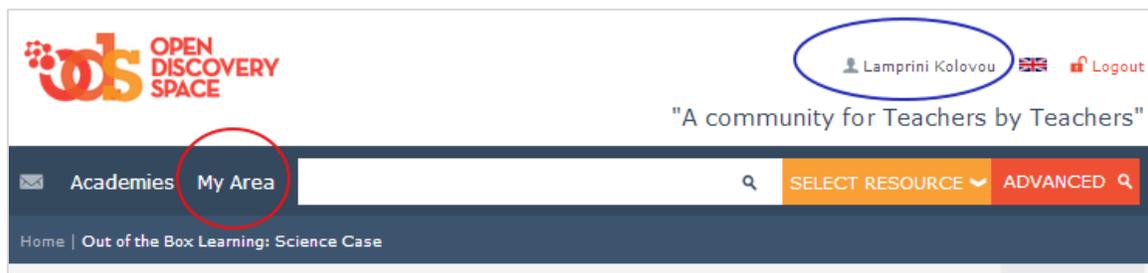


Πληκτρολ. τις λέξεις

2 USER PROFILE

2.1 Access your profile

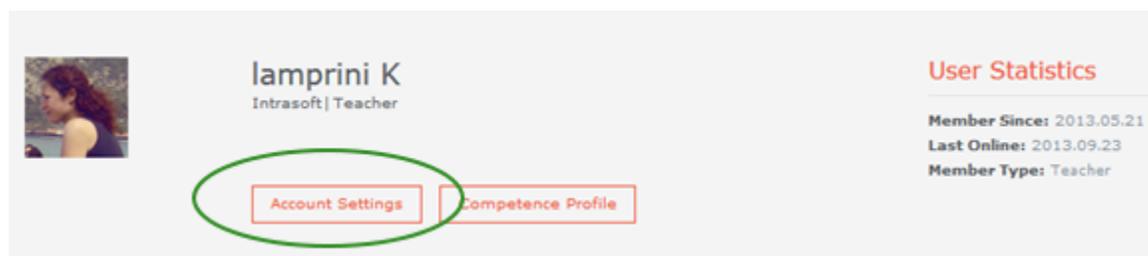
Since you are logged-in to the Portal you can access your profile selecting the My Area option or your name at the header of the page.



In this page you can manage the details of your account, to follow all your activities in the Portal, to see and access the Communities that you are member or administrator / creators and manage your connections with other users of the Portal.

2.2 Admin your account

You can admin the details of your account selecting the “Account Settings” that is placed under your name. This option will lead you to the forms that you administered during your registration.



2.3 Teacher’s Competence Profile

The ODS Competence profile allow teachers to make a self-assessment to define their competences in a wide range of educational aspects.

You can access your Competence Profile by clicking “Competence Profile” in your Area.



Iamprini K
Intrasoft | Teacher

User Statistics

Member Since: 2013.05.21
Last Online: 2013.09.24
Member Type: Teacher

Account Settings

Competence Profile

Edit your competence profile by clicking the options that fits to your profile in the forms that follow.

Account

Competence

Understanding ICT in Education

Curriculum & Assessment

Pedagogy

ICT

Organization and Administration

Teacher Professional Development

TL.1 Policy Awareness
I am aware of policies and able to articulate in consciously skilled ways how my classroom practices correspond to and support policy.

KD.1 Policy Understanding
I have an in-depth knowledge of national policies and social priorities, and I am able to design, modify, and implement classroom practices that support these policies.

KC.1 Policy Innovation
I understand the intentions of national policies and I am able to contribute to the discussion of education reform policies and participate in the design, implementation, and revision of programmes intended to implement these policies.

Save

2.4 User Content and Activities

You can follow your activities to the Portal using the navigation menu in your Area that is placed at the left part of the page. All the content that you create or follow / nookmark, your connections with the Portal users and the notifications that you receive are accessible using this menu.

The table below describes what information each sub-menu includes.

Use the Microblog for your posts that all users can see through your public profile

Microblog	Notifications
Notifications	<p style="text-align: right;">Mark as Read Delete item</p> <p>2013.06.27 User Lamprini Kolovou requests to join My new community. Please follow the link to approve or reject his request.</p> <hr/> <p>2013.06.27 Congratulations! Your request to create community is accepted. Administrator responded: "accepted". You can visit and configure the new community by clicking link</p> <hr/> <p>2013.06.18 Administrator accepted your request to join Δημιουργώντας Ψηφιακές Κοινότητες Εκπαιδευτικών. Administrator responded: "welcome". You can visit Δημιουργώντας Ψηφιακές Κοινότητες Εκπαιδευτικών</p> <hr/> <p>2013.06.17 Congratulations! Your request to create community is accepted. Administrator responded: "accepted".</p>
Connections	
Communities	
Groups	
Discussions	
Blogs	
Bookmarks	
Activities	
Events	
Polls	
Educational Objects	

This tab includes all the notifications that you receive by the ODS Portal, e.g. invitations to join a community, requests to accept/reject a membership in your own communities, acceptance/rejections of your request by the Portal administrator

Microblog	Friends
Notifications	<p style="text-align: right;">Friends Pending Requests Awaiting Approval</p>
Connections	
Communities	
Groups	
Discussions	
Blogs	
Bookmarks	
Activities	
Events	
Polls	
Educational Objects	

George Stylianakis
Technical University of Crete | Developer [Remove friend](#)

Lamprini Kolovou
Intrasoft International | Manager [Remove friend](#)

Athanasiades Nikolas
Intrasoft International | Manager [Remove friend](#)

Kati Clements
University of Jyväskylä | Project Researcher [Remove friend](#)

Eleni Chelioti
EA | Researcher [Remove friend](#)

The Connections present all your friends in the Portal. you can also admin the requests that are pending for creating new connections and also the requests that you sent to other users and have not been answered so far.

You can follow the public profiles of your connections by clicking on their name.

Microblog	Communities New Community
Notifications	<p> 3d printing @ Schools Community</p> <hr/> <p> Greece ODS Pilot Schools in Greece</p> <hr/> <p> Greece Δημιουργώντας Ψηφιακές Κοινότητες Εκπαιδευτικών</p> <hr/> <p> My new community</p>
Connections	
Communities	
Groups	
Discussions	
Blogs	
Bookmarks	
Activities	
Events	
Polls	
Educational Objects	

This tab presents all the Communities that you are member or you have created.

The “New Community” option gives you the possibility to create your own new Community.

You can follow the pages of them by clicking on the title.

Microblog	Blogs
<input checked="" type="checkbox"/> Notifications	E-learning and creativity My new community ★ -/5
Connections	This blog is for the users that are interested in how creativity can be introduced in the e-learning context
Communities	
Groups	
Discussions	
Blogs	
Bookmarks	
Activities	
Events	
Polls	
Educational Objects	

The tabs of Groups, Discussions, Blogs, Activities, Events, Polls and Educational Objects present the relevant content modules that you created in the communities that you are member.

You can follow the pages of them by clicking on the title.

Microblog	Bookmarks
<input checked="" type="checkbox"/> Notifications	Educational Object Unbookmark Greek Astronomy
Connections	Event Unbookmark Training Workshop "Building Digital Communities of Teachers"
Communities	Blog Unbookmark 3D printing @ school: Δημιουργία τρισδιάστατης μουσειοσκευής
Groups	Discussion Unbookmark 3d printing - key competence development
Discussions	
Blogs	
Bookmarks	
Activities	
Events	
Polls	
Educational Objects	

This tab includes all the content of the Portal that you have bookmarked to have direct access to the pages that are of your interest. You can follow the pages of them by clicking on the title.

3 JOIN AN ODS COMMUNITY

To become a member of an ODS community you have first to be a registered user of the ODS Portal. This section describes how you can search and find a community and how you can become a member of it.

3.1 Find a Community

You can find an ODS community from the Home page of the Portal by selecting the proper criteria of the menu at the bottom of the page.



This project is partially funded by the European Union CIP PSP Grant Agreement no. 297229

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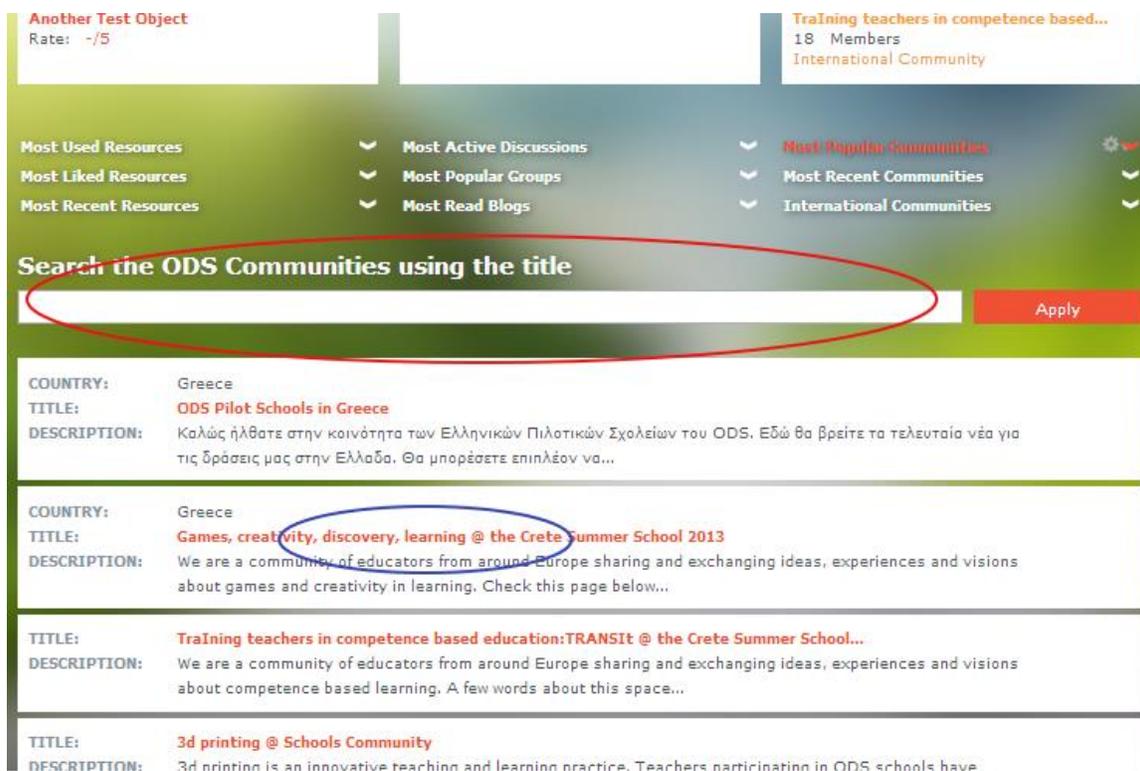


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Each one of these options opens a list below the menu based on your initial selection as following:

Most Popular Communities ▼	It presents the communities, sorted by the number of their members
Most Recent Communities ▼	It presents the communities sorted by the date of their creation
International Communities ▼	It presents the communities that do not belong to a specific country

You can filter the communities based on a keyword that you introduce to the search box presented below the menu.



Another Test Object
Rate: -/5

TraIning teachers in competence based...
18 Members
International Community

Most Used Resources ▼ Most Active Discussions ▼ **Most Popular Communities** ⚙️ ▼
 Most Liked Resources ▼ Most Popular Groups ▼ Most Recent Communities ▼
 Most Recent Resources ▼ Most Read Blogs ▼ International Communities ▼

Search the ODS Communities using the title

Apply

COUNTRY: Greece
TITLE: **ODS Pilot Schools in Greece**
DESCRIPTION: Καλώς ήλθατε στην κοινότητα των Ελληνικών Πιλοτικών Σχολείων του ODS. Εδώ θα βρείτε τα τελευταία νέα για τις δράσεις μας στην Ελλάδα. Θα μπορούσατε επιπλέον να...

COUNTRY: Greece
TITLE: **Games, creativity, discovery, learning @ the Crete Summer School 2013**
DESCRIPTION: We are a community of educators from around Europe sharing and exchanging ideas, experiences and visions about games and creativity in learning. Check this page below...

TITLE: **TraIning teachers in competence based education:TRANSIt @ the Crete Summer School...**
DESCRIPTION: We are a community of educators from around Europe sharing and exchanging ideas, experiences and visions about competence based learning. A few words about this space...

TITLE: **3d printing @ Schools Community**
DESCRIPTION: 3d printing is an innovative teaching and learning practice. Teachers participation in ODS schools have

3.2 Become member of a Community

Since you have selected a community from the Home page of the Portal, clicking the title you are directed to the community's page. The picture below presents the page of the "Connecting Schools with Parents and the Local Community».

Academics My Area

SELECT RESOURCE ▼ ADVANCED 🔍

Home | Connecting Schools with Parents and the Local Community

Connecting Schools with Parents and the Local Community

[Leave](#)
[Share this](#)
[Invite](#)
[Customize Community](#)
[New Community](#)

10

This community exploits the results of the [ALICE project](#) to initiate a community of teachers interested in altering and using pedagogical scenarios targeting adults (e.g. parents, senior citizens, volunteers etc.). The aim of these scenarios is to enable participants to exploit creative languages (music, children narratives, digital storytelling and video games) to offer new learning opportunities to children. The community addresses life long learning of adults and promote their self-awareness (especially for parents and grandparents) as educators of children. Furthermore, it aims to link school curricula with learning activities while at home or other life-long learning settings (e.g. museums etc.).

Tags
Parents
local community

Search Community Resources

Educational Content

Groups 1

Volunteers for developing educational ge...
Members: 4

This is a group of volunteers to develop educational games in Scratch. These games could be used either as learning resources in class or facilitate homework activities given to your students.

[view all](#)

Lesson Plans

Activities 2

3rd pskills Summer School
2013.09.21

TUC and EA organize the 3rd pskills Summer School in Crete this Summer. The Summer School will focus on educational robotics and video games.

[view all](#)

Educational Scenarios

Events 1

Visit to the Natural History Museum of...
2013.09.21

People from TUC are visiting the Natural History Museum of Crete to implement a usability test of the Octopus tool.

[view all](#)

Blogs 2

Digital Storytelling inspired by Greek...
2013.09.20

In the Technical University of Crete (TUC) we are exploring creative ways of connecting at school with local community through a digital storytelling tool inspired by the traditional Greek shadow...

[view all](#)

Discussions 1

Building educational games connecting...
2013.09.21

An educational video game can offer new opportunities for family learning while, at the same time, help students evaluate and deepen their knowledge. One of the tools that could be used for...

[view all](#)

Polls 3

[Where are you going to eat...](#)
2013.09.17
[What did you eat yesterday?](#)
2013.09.17
[What did you eat today](#)
2013.09.17

[view all](#)

Members 10

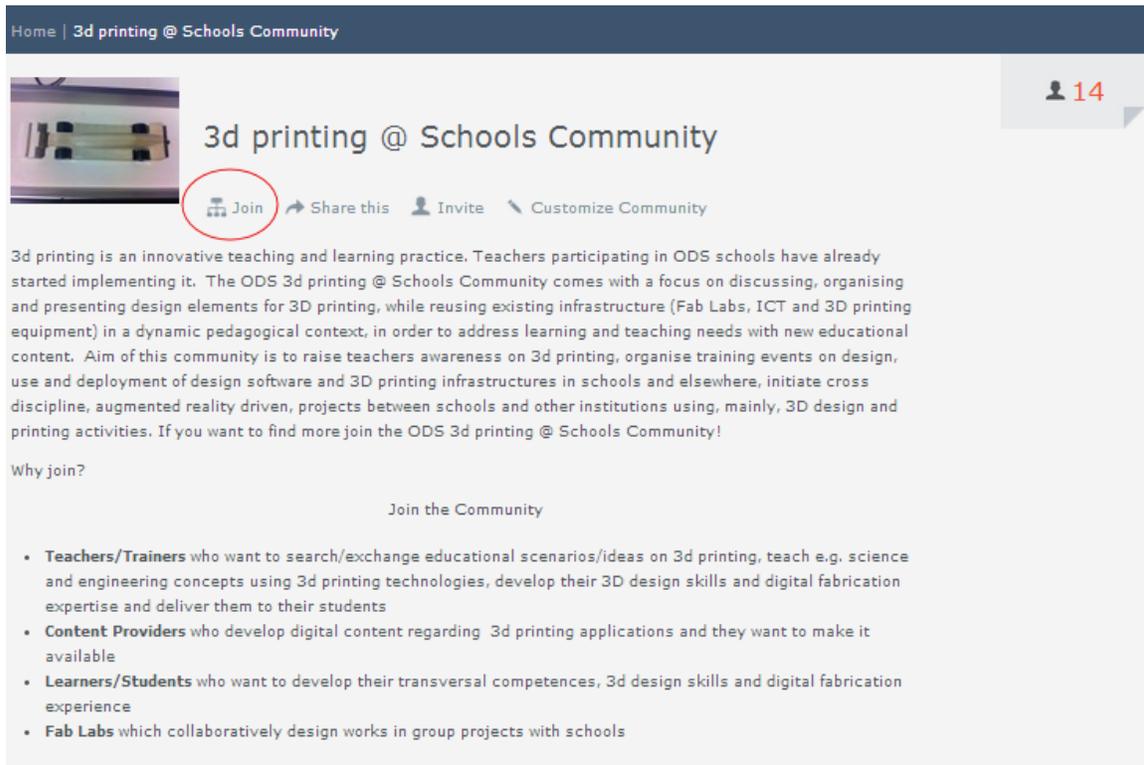
Lamprini Kolovou
IntraSoft International / Manager

Teacher
School / Teacher

Keti Clements
University of Jyväskylä / Project Researcher

[view all](#)

In this page you will find the option “Join” as depicted below.



Home | 3d printing @ Schools Community

3d printing @ Schools Community 14

[Join](#)
[Share this](#)
[Invite](#)
[Customize Community](#)

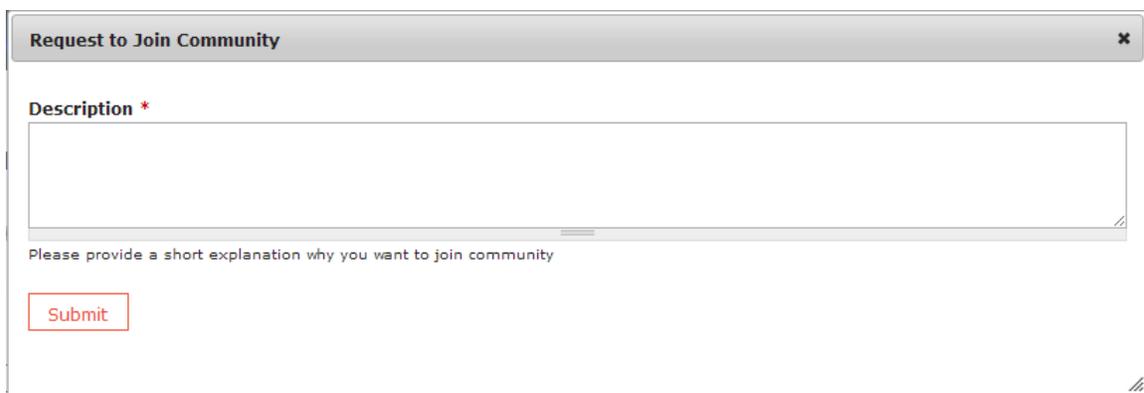
3d printing is an innovative teaching and learning practice. Teachers participating in ODS schools have already started implementing it. The ODS 3d printing @ Schools Community comes with a focus on discussing, organising and presenting design elements for 3D printing, while reusing existing infrastructure (Fab Labs, ICT and 3D printing equipment) in a dynamic pedagogical context, in order to address learning and teaching needs with new educational content. Aim of this community is to raise teachers awareness on 3d printing, organise training events on design, use and deployment of design software and 3D printing infrastructures in schools and elsewhere, initiate cross discipline, augmented reality driven, projects between schools and other institutions using, mainly, 3D design and printing activities. If you want to find more join the ODS 3d printing @ Schools Community!

Why join?

Join the Community

- **Teachers/Trainers** who want to search/exchange educational scenarios/ideas on 3d printing, teach e.g. science and engineering concepts using 3d printing technologies, develop their 3D design skills and digital fabrication expertise and deliver them to their students
- **Content Providers** who develop digital content regarding 3d printing applications and they want to make it available
- **Learners/Students** who want to develop their transversal competences, 3d design skills and digital fabrication experience
- **Fab Labs** which collaboratively design works in group projects with schools

Clicking on “Join” a new window opens asking for a message that you will send to the administrator of the community as a request for becoming a member.



Request to Join Community ✕

Description *

Please provide a short explanation why you want to join community

When the administrator of the community accepts you as a member then this process is completed and a message is sent to your dashboard (accessible through your name at the top of the page).

3.3 See all communities that you are member / creator

The communities that you have joined are presented to your profile (**My Area**) that is accessible selecting My Area or your name in the header of the Page, since you are a logged in user.



In your profile, the tab Communities includes all the communities that you are connected either as a simple member or administrator / creator.

Lamprini Kolovou
Intrasoft International | Manager

[Account Settings](#)

User Statistics

Member Since: 2013.04.29
Last Online: 2013.09.18
Member Type: Expert

- Microblog
- Notifications
- Connections
- Communities
- Groups
- Discussions
- Blogs
- Bookmarks
- Activities
- Events
- Polls
- Educational Objects

Communities New Community

- mathematics educators international ODS
4
- ENTREDU Community
5
- Really cool community!!!
5
- Greece ODS Pilot Schools in Greece
46
- Connecting Schools with Parents and the Local Community
10
- Greece Δημιουργώντας Ψηφιακές Κοινότητες Εκπαιδευτικών
10
- My new community
2
- Greece Teaching Philosophy at Primary & Secondary Edu
4

September

25

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Clicking the name of a community you are directed the community's page.

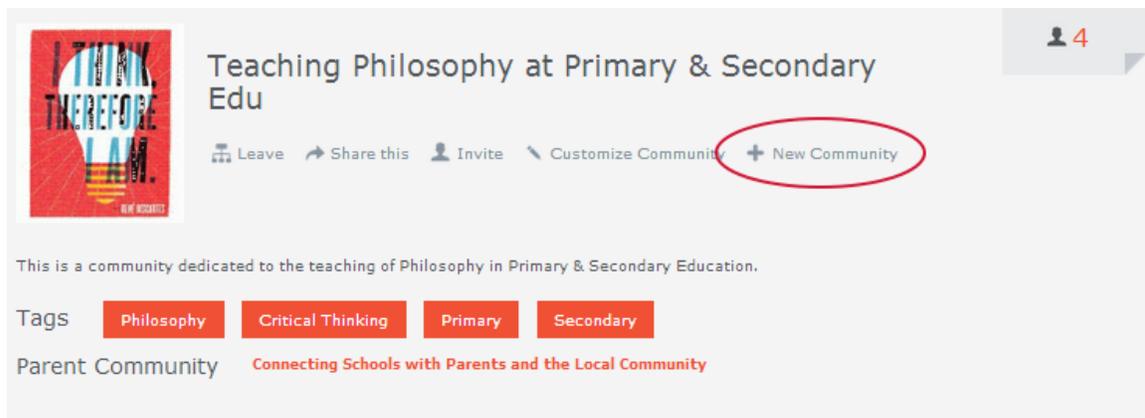
4 CREATE NEW COMMUNITY

In ODS Portal a new community can be created as an independent community or as a “child” community of another one. See the guidelines below for these two cases.

4.1 Create a “child” Community

In this case, you have first to be member of the “parent” community in order to have the privilege to create a new one under this.

In the page of a community that you are already a member you can click on the “New Community” option to create your own community.



If selecting this option you are directed to a form for creating your new community (§0).

4.2 Create an independent Community

To create a community that is not connected with another one, you have to select the “New Community” option that is presented in your dashboard, in the tab “Communities”.



Lamprini Kolovou
Intrasoft International | Manager

Account Settings

User Statistics

Member Since: 2013.04.29
Last Online: 2013.09.18
Member Type: Expert

- Microblog
- Notifications
- Connections
- Communities
- Groups
- Discussions
- Blogs
- Bookmarks
- Activities
- Events
- Polls
- Educational Objects

Communities

New Community
25
September

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- 

mathematics educators international ODS

4
- 

ENTREDU Community

5
- 

Really cool community!!!

5
- 

Greece
ODS Pilot Schools in Greece

46
- 

Connecting Schools with Parents and the Local Community

10
- 

Greece
Δημιουργώντας Ψηφιακές Κοινότητες Εκπαιδευτικών

10
- 

My new community

2
- 

Greece
Teaching Philosophy at Primary & Secondary Edu

4

If selecting this option you are directed to a form for creating your new community (§0).

4.3 “Create Community” form

In this form you can introduce the title, the description and the country (if you wish) of your community. In the case that no country is defined, then your community becomes an “International Community”.

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Community Info

Title *

Please provide a title for the community

Description *

Rich text editor toolbar with options: Bold, Italic, Underline, ABC, Bulleted list, Numbered list, Indent, Outdent, Undo, Redo, Link, Unlink, Image, Paragraph, Styles, Font Family, Font Size, Text color, Background color, Clear formatting, Source code, Print, and Close.

Path: p

[Disable rich-text](#)

Country

- None -

Please define the country of the community

Filling the information of the community and clicking the “Submit” button the details that you defined are sent to the administrator of the Portal as a request for creating the community.

The administrator can either accept or reject your request. If accepting, a message is sent to your e-mail account (defined during your registration to the Portal) and a new notification is added to your dashboard as depicted below.



Lamprini Kolovou
Intrasoft International | Manager

Account Settings

User Statistics

Member Since: 2013.04.29
Last Online: 2013.09.18
Member Type: Expert

- Microblog
- Notifications
- Connections
- Communities
- Groups
- Discussions
- Blogs
- Bookmarks
- Activities
- Events
- Polls
- Educational Objects

Friends ⚙️

Friends
Pending Requests
Awaiting Approval

September ⏪ ⏩						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Friends

Pending Requests

Awaiting Approval

	<p>George Thanos Intrasoft International Developer</p> <p style="text-align: right; color: red;">⚙️ Remove friend</p>
	<p>Ralli Afroditi Intrasoft International Developer</p> <p style="text-align: right; color: red;">⚙️ Remove friend</p>
	<p>Athanasiaes Nikolas Intrasoft International Manager</p> <p style="text-align: right; color: red;">⚙️ Remove friend</p>
	<p>Kati Clements University of Jyväskylä Project Researcher</p> <p style="text-align: right; color: red;">⚙️ Remove friend</p>
	<p>Katerina Riviou Ellinogermaniki Agogi Researcher</p> <p style="text-align: right; color: red;">⚙️ Remove friend</p>
	<p>Argiris Tzikopoulos EA Manager</p> <p style="text-align: right; color: red;">⚙️ Remove friend</p>
	<p>Nektarios Moutoutzis Technical University of Crete Researcher</p> <p style="text-align: right; color: red;">⚙️ Remove friend</p>

4.4 Administration of the community after approval

When the administrator of the Portal approves the creation of your community you can access it through the Home page of the Portal or through your profile (My Area).

If you click on “Customized community” a new page is presented that is your “admin” page for this community and you can manage (Member Administration) the members and the features of your community (Edit Community).

ENTREDU Community 5

[Leave](#)
[Share this](#)
[Invite](#)
Customize Community
[New Community](#)

This Community will enable networking between developers of entrepreneurship education to support educators in the development of pedagogies, concepts and cross-curricula for entrepreneurship education. The activities of this community will provide incentives and opportunities for teachers to collaborate and contribute to the overall development of schools as learning environments.

Tags: entrepreneurship education educational material alpha beta gamma delta epsilon

Parent Community **ΤΜΗΜΑ ΕΡΕΥΝΑΣ ΚΑΙ ΑΝΑΠΤΥΞΗΣ - ΕΛΛΗΝΟΓΕΡΜΑΝΙΚΗ ΑΓΩΓΗ**

Με αυτή την επιλογή θα μεταβείτε στην σελίδα διαχείρισης της Κοινότητας. Μέσα από εδώ μπορείτε να διαχειριστείτε είτε τα μέλη της Κοινότητας, είτε τα χαρακτηριστικά της (Edit Community).

Delete Community
Member Administration
Edit Community

- Choose an operation - Execute

	USERNAME	FULL NAME	STATE	ROLES	MEMBER SINCE
<input type="checkbox"/>	athanasiades	Athnasiades Nikolas	Active		3 months 1 week ago
<input type="checkbox"/>	Ikolovou	Lamprini Kolovou	Active		3 months 1 week ago
<input type="checkbox"/>	sotiriou	sofoklis	Active	• administrator member	3 months 2 weeks ago
<input type="checkbox"/>	tzikopoulos	Argiris Tzikopoulos	Active		3 months 2 weeks ago
<input type="checkbox"/>	Yannis Vavasis	Yannis	Active		3 months 2 weeks ago

The option “Edit Community” presents the information that you defined during the creation of the community and you are allowed to change them. Apart from these you can also define the following:

Accessibility level: it can be either “public” or “private”. If your community is a public community, then all users of the ODS Portal can access the content of it. If it is a private community, then only the members of this community are allowed to access its content.

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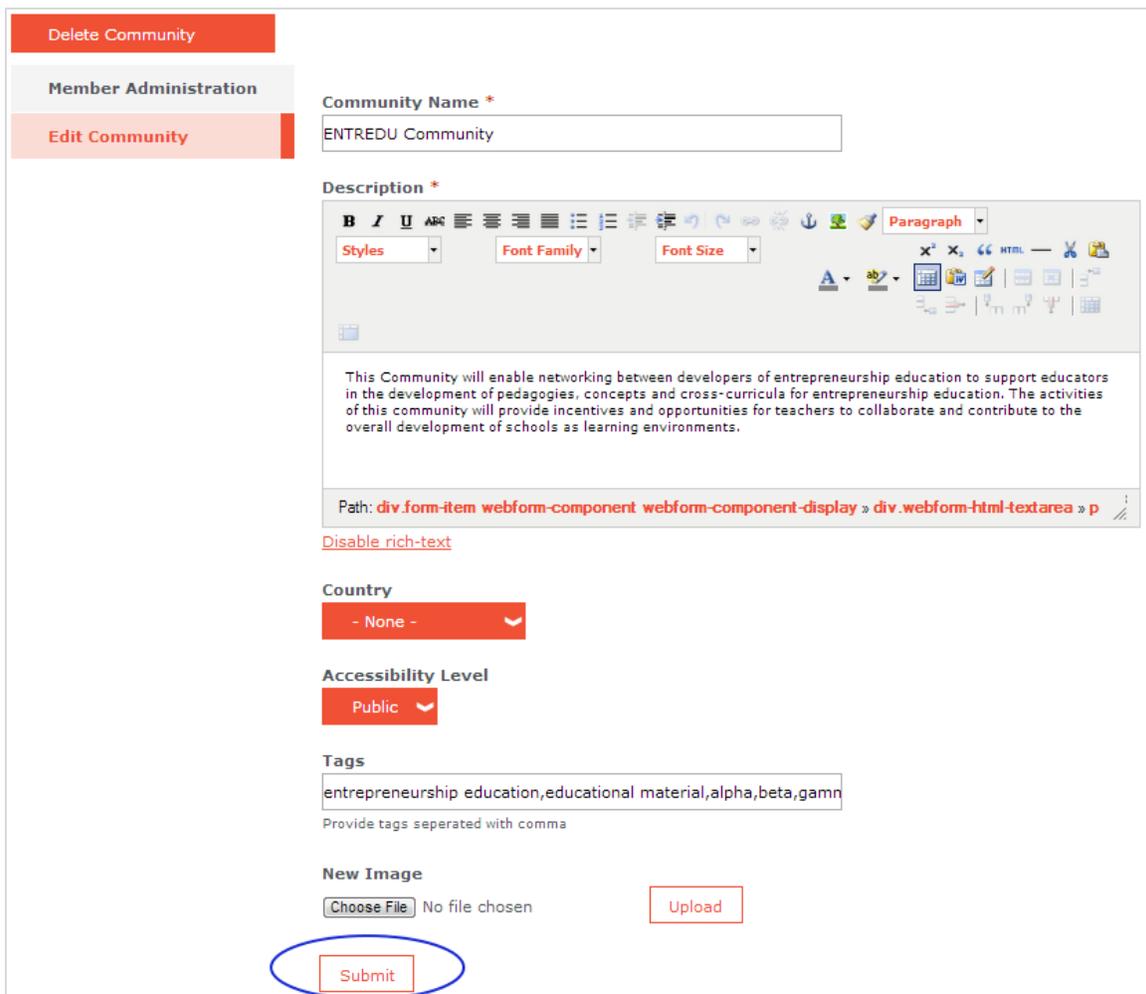
Tags: here you can define the terms that feature your community. Usually these are relevant to the thematic area of the community or other words that regard the type of the content that is included to this community. These terms will help the other users of the Portal to understand the area of the community and of the content and the searching on the community becomes more effective.

New Image: you can define here the logo of your community. In the case that no logo is added, then the default image that the ODS Portal uses will be



presented in the page of your community, that is

The option “Submit” validates and commits the changes you have made in this form.



The screenshot shows a web form for creating a community. On the left, there is a sidebar with three buttons: "Delete Community" (orange), "Member Administration" (grey), and "Edit Community" (orange). The main form area contains the following fields and controls:

- Community Name ***: A text input field containing "ENTREDU Community".
- Description ***: A rich text editor with a toolbar (bold, italic, underline, link, etc.) and a text area containing the text: "This Community will enable networking between developers of entrepreneurship education to support educators in the development of pedagogies, concepts and cross-curricula for entrepreneurship education. The activities of this community will provide incentives and opportunities for teachers to collaborate and contribute to the overall development of schools as learning environments." Below the text area is a path: "Path: div.form-item webform-component webform-component-display » div.webform-html-textarea » p".
- Country**: A dropdown menu with the selected option "- None -".
- Accessibility Level**: A dropdown menu with the selected option "Public".
- Tags**: A text input field containing "entrepreneurship education,educational material,alpha,beta,gamn". Below the field is the instruction: "Provide tags seperated with comma".
- New Image**: A "Choose File" button, the text "No file chosen", and an "Upload" button.
- Submit**: A red button at the bottom of the form, circled in blue.

4.5 Admin member requests

If a user wants to join your community, then a message will arrive to your e-mail account and your notifications in your dashboard. In both cases, the message includes a link that you have to select in order to be directed to the accept/reject form that is presented below. For both options you can type a message that will be sent to the user answering to his/her initial request.

Home |

User lamprini K requests to join New test community

The reason he/she provides: Dear administrator, I am a teacher from ... and I want to be member of your community.

Response * Accept Reject

Response Message

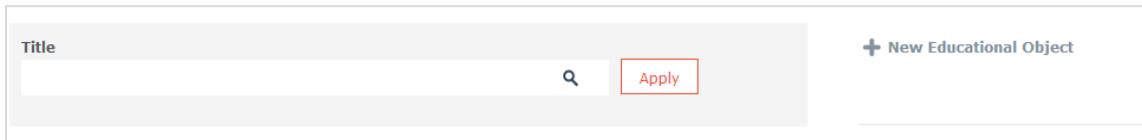
5 CREATE EDUCATIONAL CONTENT IN A COMMUNITY

You can create your own content into a Community that you are member by selecting one of the three options “Educational content”, “Lesson Plans” and “Learning Scenarios” of the menu “Search Community Resources”. Each one of these option will lead you to a new page that includes all content created into this Community by all members and also provides you the possibility to create tour new content.



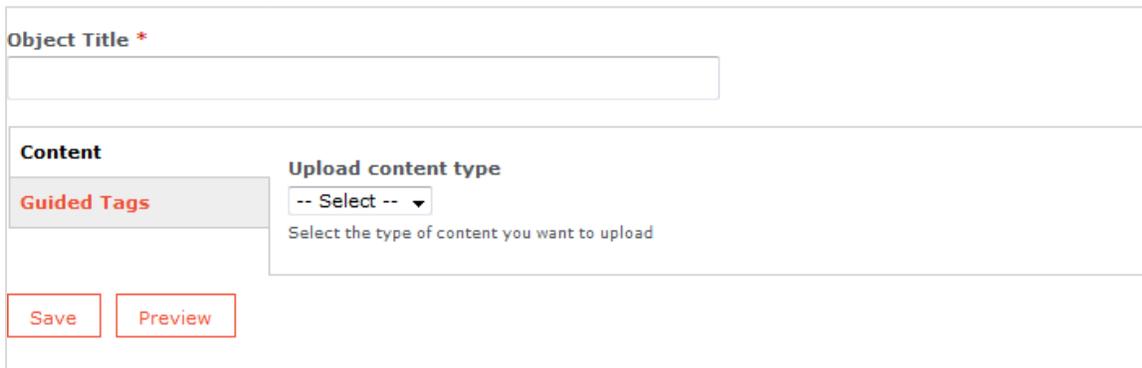
5.1 Create Educational Content

The new page that is presented by selecting “Educational Content” will lead you in a page that includes all the educational objects that are created by the members of the community. You can filter the objects of the list by entering your keywords to the search box



You can create a new educational object by selecting “New Educational Object”.

Create first your object by introducing the title of it and selecting the Guided Tags that characterize your object.



Press Save and then you can edit the metadata of your object by a sequence of 10 forms presented as following.

The first four forms include required fields (*). Please, fill them to proceed with the submission of the forms.

1. Language *

2. General *

3. Taxonomy *

4. Classification *

5. Rights

6. Educational

7. Technical

8. Annotation

9. Lifecycle

10. MetaMetadata

General Information

English Write all the informations in English please.

Title *

Give the title of the learning object.

Description

Textual description of the content of this learning object. For example Information and material concerning the experimental study of rectilinear motion

Keywords

Separate keywords with comma. A keyword is a text or phrase describing the topic of this learning object. For example linear motion

Coverage

Structure

Select the underlying organizational structure of your learning object

Structure

-- Select --

Back

Next

Submit

After saving your object you can access through the community or through your Area in the “Educational Objects” tab. Clicking the title you will see the Summary Page of the object. The “View Resource” option presents the url or the file that you attached / added to the object (if you have added one).

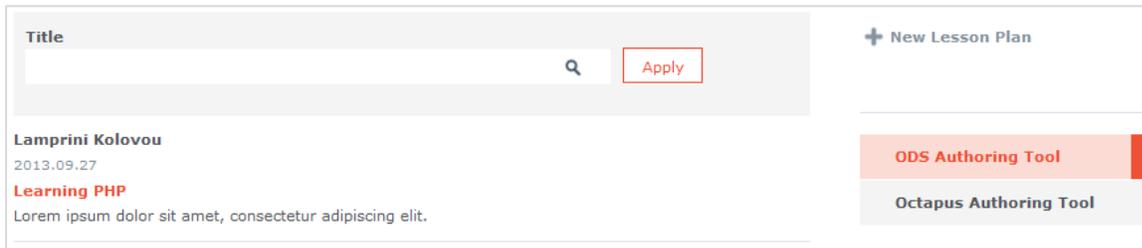
You can edit your object by selecting “Edit”.

5.2 Create Lesson Plans

The new page that is presented by selecting “Lesson Plans” will lead you in a page that includes all the lesson plans that are created by the members of the community. You can filter them by entering your keywords to the search box

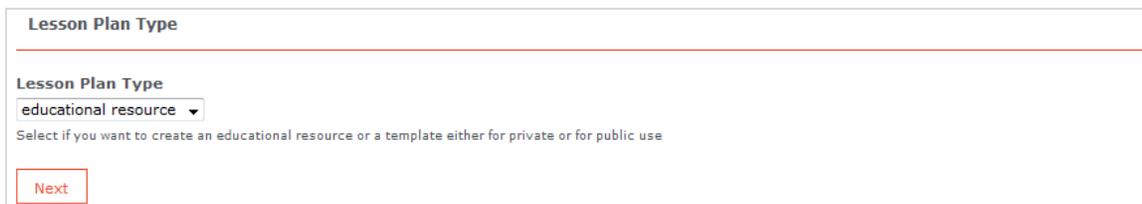
The menu at the right part of the page presents you the tools that are available through the Portal for the creation of the lesson plans. The default selection it’s the ODS Authoring Tool and the list of the page presents the lesson plans that are created with this tool.

If you select “Octopus” then you can see the lesson plans created with this tool.



You can create your lesson plans by selecting “New Lesson Plan” based on the tool that you chose in the menu below this option.

If you select to create a new lesson plan with the ODS Authoring Tool you will be directed to the form that is presented below.



In the list that is presented you have three options:

- Educational resource: choose this option to create a new lesson plan
- Private template: choose this to create a template for educational content that is accessible only by you
- Public template: choose this option to create a template that is accessible from all portal users and they can use it to create their own lesson plans based on your template

If you select to create a new lesson plan you will see more options presented.

Lesson Plan based on

Lesson Plan based on

ODS Generic Template
 ODS Generic Template
 Templates for Science
 Your templates
 Existing resource (your own)
 ODS users public templates

onal resource from scratch (ODS Generic Template) or based on an existing template

These options are:

- ODS generic template: choose this to create a lesson plan using a blank template
- Template for science: choose this to create a new lesson plan that is already available by the tool for the Science field
- Your templates: choose this to create a lesson plan based on a template that you created
- Existing resource: choose this to create a lesson plan based on an existing lesson plan that you created
- ODS users public templates: choose this to create a lesson plan using a template that another Portal user created as 'public template'

You can edit / create your new lesson pan / template by filling a sequence of six forms. The two first forms include required fields (8).

1. Language Selection*

2. General Information*

3. Learning Context

4. Domain Classification

5. Meta-metadata

6. Status

2. General Informations

Title Enter the title of the Lesson Plan in each selected language.

Authors	English	<div style="border: 1px solid #ccc; padding: 2px;">Title in English *</div>
Short description/ main idea	Greek	
Learning activities		
Classroom orchestration		
Theoretical framework		

Back

Next

In the second step of this process you will be asked to define the Phases and the Learning Activities of your Lesson Plan. After completing the editing of the scenario you can edit them by selecting "Save & Edit Activities".

You can view your lesson plan through your Area in the Educational Objects tab by clicking the title. You are directed then to the Summary Page of the plan.

Problem solving

★ -/5

[View Resource](#) [Edit](#) [Share this](#) [Add Tag](#) [Bookmark](#)

The problem solving method refers to authentic themes that cover a greater variety of topics. These themes derive from the particular interests of the students, their needs, problems, and questions that emerge from daily-life experiences and anxieties. In most cases, these problems concern global social-ethical-political human-environmental themes/problems. This description of the problem solving method structures teaching-learning process in 6 phases and gives a domain-general overview of the activities within each phase. Teachers can use this general description to add the learning content in the empty cells of this template



METADATA

Language: English

Taxon Path: Business Studies, Science, Music, Mathematics, Social Studies, ICT, Foreign Language Learning, Special Educational Needs, Religion, belief and practice

Typical Age Range: **Context:** **Rights:**

[View more](#)

Social Taggers

0 People

Comments

[Most Recent](#) [Most Popular](#) [Post Comment](#) 

There are no Comments yet. Be the first to Post a Comment



To update your lesson plan select “Edit”.

Selecting “View Resource” you can have a complete view of the lesson plan and also the possibility to download it in pdf format.

[Download as pdf](#)

- **Problem solving**
 - **Problem Observation & Expression**
 - **Problem Observation & Expression**
 - **Aims /goals Definition & Research questions**
 - **Aims /goals Definition & Research questions**
 - **Problem Management-Analysis**
 - **Problem Management-Analysis**
 - **Solutions Evaluation & Reflection**
 - **Solutions Evaluation & Reflection**
 - **Resolution of the Problem-Propositions**
 - **Resolution of the Problem- Propositions**
 - **Result Announcement**
 - **Result Announcement**

LEARNING SCENARIO: PROBLEM SOLVING

Title	Problem solving
Author(s)	Name: Dr. Maria Fragkaki Organization: Open University of Cyprus Role: teacher of Primary Education
Short description/ main idea	The problem solving method refers to authentic themes that cover a greater variety of topics. These themes derive from the particular interests of the students, their needs, problems, and questions that emerge from daily-life experiences and anxieties. In most cases, these problems concern global social-ethical-political human-environmental themes/problems. This description of the problem solving method structures teaching-learning process in 6 phases and gives a domain-general overview of the activities within each phase. Teachers can use this general description to add the learning content in the empty cells of this template
Learning goals	The goals/expected outcomes of the problem solving teaching and learning process concern : <ul style="list-style-type: none"> · Cooperative during group work · Communicative skills (speaking, listening, reading, writing, argumentation, dialogue etc) · Multiple sources of information and communication tools, with the aim of finding, analyzing, assessing and communicating information whilst protecting against information pollution · critically process information, values and principles · problems solving skills acquired through the development of the necessary skills and strategies of planning, controlling, providing feedback and remedial intervention · Ability to make rational choices on a personal and social level · ability to administer resources (natural, economical, social etc.) Knowledge: Knowledge acquisition Skills: Comprehension· Application of acquired· Knowledge· Analysis (Critical Thinking)· Evaluation· Synthesis (creative thinking)· Metacognition (problem solving, theory production/new cognitive/cultural concepts) Attitudes Learning goals/outcomes related attitudes, e.g.: Listen to others willingly respect and awareness Responsiveness, willingness respond or satisfaction I responding Reflection in-action & on action Comparing, relating, and synthesizing values.
	<p>Phase 1: Problem Observation & Expression Description of phase: Students with their teacher enunciate on the subject of the problem and describe it. Impress their personal theories about it. Activities 1.1: Problem Observation & Expression</p> <p>Phase 2: Aims /goals Definition & Research questions Description of phase: Students with their teacher define and write their aims/goals, set their research questions and program their actions.</p>

The menu at the left part of this page presents the content of the lesson plan and you can use it to navigate throughout the plan.

5.3 Create Learning Scenarios

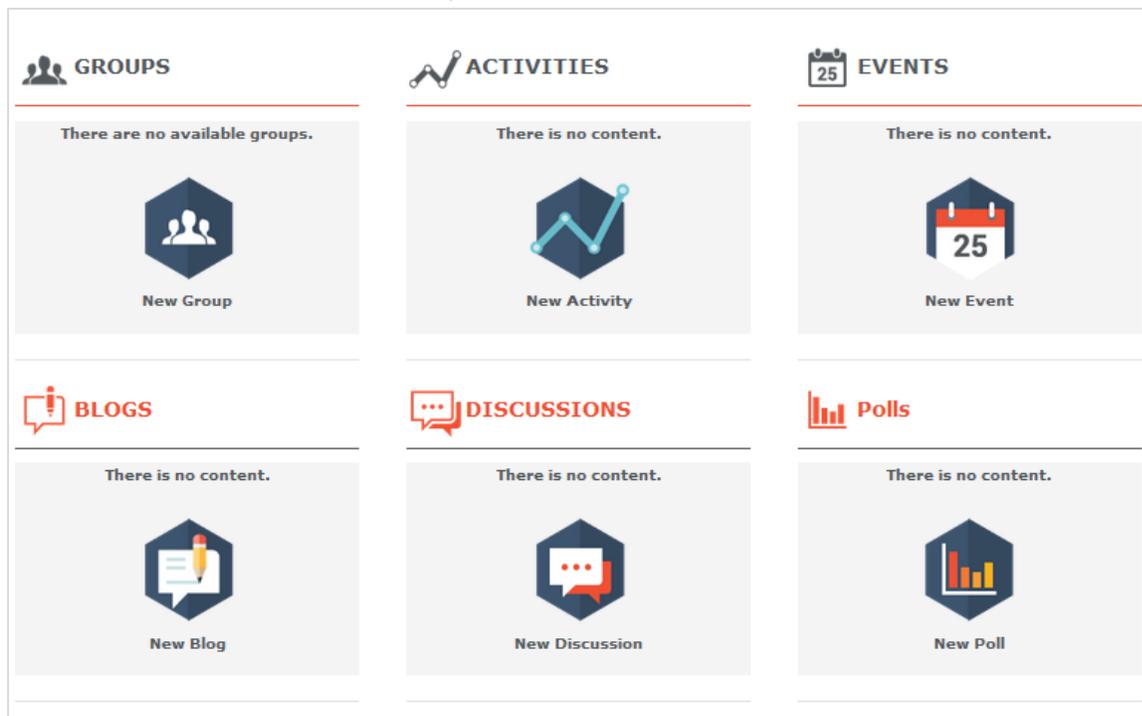
The same process and forms are used for creating a new learning scenario by selecting “Learning Scenarios” in the Community page.

6 ORGANIZE YOUR COMMUNITY

You can organize your Community using the six main modules that this can include:

- Groups
- Activities
- Events
- Blogs
- Discussions
- Polls

This is the view when a Community has no modules.



Each one of the *New* options in the block presented here leads to the relevant forms in order to create a new module

As administrator of the community you can create any of these modules.

As a simple member of a Community you can create only Blogs and Discussions.

This the View when a Community includes some modules created either by its administrator or the members of it.

GROUPS 4

Trojan War

Members: 2

The Trojan War preceded the period of Greek history, but ancient history traces back to it. Even if it weren't important historically, the colorful supernatural, romantic, and tragic stories about...

[view all](#)

ACTIVITIES 1

Έκθεση Μαθητικής Δημιουργίας Έργων...

2013.06.18

Την Παρασκευή 19 και το Σάββατο 20 Απριλίου 2013, πραγματοποιείται στο χώρο του Κέντρου Αρχιτεκτονικής Μεσογείου (Κ.Α.Μ.), στο παλιό λιμάνι των Χανίων, η Έκθεση Μαθητικής Δημιουργίας Έργων...

[view all](#)

EVENTS 3

Αξιοποιώντας το εργαλείο Octopus για...

2013.06.18

Το Εργαστήριο Διανεμημένων Πληροφοριακών Συστημάτων και Εφαρμογών Πολυμέσων του Πολυτεχνείου Κρήτης, διοργανώνει εργαστήριο κατάρτισης εκπαιδευτών ενηλίκων, στα πλαίσια του έργου...

[view all](#)

BLOGS 1

Ψηφιακό Θέατρο Σκιών

2013.06.18

Το Εργαστήριο Διανεμημένων Πληροφοριακών Συστημάτων του Πολυτεχνείου Κρήτης, στα πλαίσια των ερευνητικών δραστηριοτήτων του που αφορούν την δημιουργικότητα και την αξιοποίηση των νέων τεχνολογιών...

New Blog

[view all](#)

DISCUSSIONS 2

Εντυπώσεις και σχόλια από την ημερίδα...

2013.06.18

Το έργο Open Discovery Space, συμπληρώντας έναν χρόνο από την έναρξη του, καλεί την εκπαιδευτική κοινότητα να συμμετέχει στην [ημερίδα](#) που διοργανώνει...

New Discussion

[view all](#)

Polls

There is no content.



New Poll

MEMBERS 46



Nicholas Fragkias
Genadios SchoolTeacher



Andreas
MUSICComputers



Ioanna
MUSICDeveloper

[view all](#)

Selecting the view all option in one of these modules you are directed to a page that shows all modules created within the Community for the selected category. In this page you have also the ability to create a new module and see the tags that are used by the members to characterize their modules.

Most Popular Most Recent

+ New Group

Tags	Title
<input type="text"/>	<input type="text"/>

Tags

γυμνάσιο, πληροφορική, εκπαιδευτικά παιχνίδια, μαθηματικά, πρωτοβάθμια εκπαίδευση, δευτεροβάθμια εκπαίδευση

George Stylianakis

2013.09.23

Trojan War

★ -/5

The Trojan War preceded the period of Greek history, but ancient history traces back to it.

Nektarios Moutoutzis

2013.09.10

Εκπαιδευτικά Παιχνίδια Γεωγραφίας

★ -/5

Η γεωγραφία είναι ένα μάθημα που προσφέρεται για τη χρήση εκπαιδευτικών παιχνιδιών που ενισχύουν και εμπλουτίζουν τις γεωγραφικές γνώσεις των μαθητών.

Tags: εκπαιδευτικά παιχνίδια, πρωτοβάθμια εκπαίδευση, δευτεροβάθμια εκπαίδευση

Nektarios Moutoutzis

2013.09.12

Εκπαιδευτικά Παιχνίδια για τα Μαθηματικά

★ -/5

Η ομάδα αυτή αποτελείται από ερευνητές και εκπαιδευτικούς που αναπτύσσουν και αξιοποιούν εκπαιδευτικά παιχνίδια για τη διδασκαλία των Μαθηματικών.

Tags: εκπαιδευτικά παιχνίδια, μαθηματικά, πληροφορική, γυμνάσιο

Manolis Mylonakis

2013.09.18

Συμμετέχοντες στο εργαστήριο "Δημιουργώντας την ψηφιακή βιβλιοθήκη του σχολείου μου με το Open Discovery Space"

★ -/5

Δημιουργώντας την ψηφιακή βιβλιοθήκη του σχολείου μου με το Open Discovery Space